



भारतीय राजमार्ग अभियन्ता अकादमी  
(सड़क परिवहन एवं राजमार्ग मंत्रालय, भारत सरकार)  
**Indian Academy of Highway Engineers**  
(Ministry of Road Transport and Highways, Govt. of India)

IAHE/Admin/07/Estt./2020-21

Dated 16<sup>th</sup> March 2023

**OFFICE MEMORANDUM**

Subject: Course Fee and Other Expenses for attending Training Programs in the Annual Training Calendar of IAHE.

The undersigned is directed to refer to letter No. IAHE/Trg.01/Training Calendar/2015-16 dated 18.12.2015 (copy enclosed) issued by this office on the subject mentioned above and to inform that in view of the disinvestment of Air India, reimbursement of ticket for air travel by private airline will be made by IAHE subject to the condition that the participant would have to purchase air tickets from the three Authorized travel agents of Govt. Of India viz (i) M/s Balmer Lawrie & Company limited, (ii) M/s Ashok Travels & Tours, and (iii) IRCTC on the basis of best available fare in terms of Ministry of Finance, Department of Expenditure's Office Memorandum No. 19024/03/2021-E.IV dated 16<sup>th</sup> February 2022 and 16<sup>th</sup> June 2022.

2. Other instructions stipulated in the above referred letter of this office will remain the same.
3. This issues with the approval of Director, IAHE.

Encl: as above.

*Rakesh Kumar*

(Rakesh Kumar)  
Deputy Director (Admn.& Finance)  
Email [rakesh.kumar1@nic.in](mailto:rakesh.kumar1@nic.in)

To,

1. Director General (Road Development) & Special Secretary, MORTH
2. Director General, Border Road Organization
3. Chairman, NHAI
4. DG (Works), CPWD
5. Managing Director, NHIDCL
6. Director, NRIDA
7. Principal Secretary/ Secretary /E-in-C of all the states / UT as per available mailing list
8. CE (NH) of all states govt. as per available mailing list

**Copy with request to circulate to all stakeholders**

1. Member, NHAI
2. All Chief Engineers, MORTH
3. Secretary General, IRC
4. ROs / ELOs, MORTH as per available mailing list

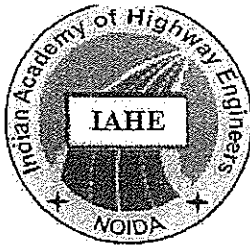
**Copy for information to:** All concerned officers/officials in IAHE

कृपया ध्यान दें: सभी पत्राचार केवल निदेशक को पदनाम द्वारा संबोधित किए जाएं।/Please note: All correspondence should be addressed to the Director by designation

ए-5, इंस्टीट्यूशनल एरिया, सेक्टर-62, नोएडा (यूपी) - 201 301 (भारत) / A-5, Institutional Area, Sector-62, Noida (UP) - 201 301 (India)

दूरभाष /Telephone/ 0120-2975331/2

ईमेल/ Email: [director-iahe@gov.in](mailto:director-iahe@gov.in) /Website/ वेबसाइट: [iahe.org.in](http://iahe.org.in)



भारतीय राजमार्ग अभियन्ता अकादमी  
(सड़क परिवहन एवं राजमार्ग मंत्रालय, भारत सरकार)

**Indian Academy of Highway Engineers**

(Ministry of Road Transport and Highways, Govt. of India)  
A-5, Institutional Area, Sector-62, NH-24 Bypass, Noida-201301, UP, India  
Tel.: 0120-2400085-86, 2405006-9, Fax 2400087  
Email: [director.iahe@gmail.com](mailto:director.iahe@gmail.com), [iahe.training@gmail.com](mailto:iahe.training@gmail.com)

All communications to this office  
should be addressed to the Director  
by designation and not by name

IAHE/Trg./01/Training calendar/2015-16

18<sup>th</sup> December, 2015

**Sub.: Course Fee and Other Expenses for attending Training Programs in the Annual Training Calendar of IAHE.**

Sir/Madam,

Presently, no course fee is being charged by IAHE from the Officers nominated by the Central/State Govt departments for attending Calendar Training Programmes of IAHE. However, boarding and lodging charges (Accommodation in IAHE Hostel & Food) @ Rs. 1500/- per person per day is being charged from the Participants. Further, TA/DA expenses of the participants are also being borne by the Nominating Government Departments.

2. Now, with the approval of the Governing Body of IAHE, following has been decided:

(i) No Lodging and Boarding Charges shall be levied by IAHE on Personnel /Officers belonging to MORT&H, NHAI, NHIDCL, all State PWDs other Central Government Departments like BRO and PSUs / Corporations of the Central / State Governments, duly nominated by the Concerned Departments for Calendar Training Programs conducted by IAHE. Such nominated officers shall be provided accommodation in IAHE Hostel subject to availability.

(ii) IAHE shall also bear the Travelling Cost of the above mentioned participants. All participants irrespective of their level and entitlement in their own organisations, shall be allowed to travel by Air in economy class from the nearest Airport (from the place of Posting) to Delhi Airport. IAHE shall reimburse the expenditure incurred by such trainees for travel on the basis of submission of tickets / e tickets for both sides (to and fro) and boarding pass for inward air travel, if journey is performed by Air. For other mode of travels like Railways/ Bus (from nearest Railway Station / Bus Stand from the place of posting to Railway Stations/ Bus Stands in Delhi), tickets/ e-tickets shall be submitted by the trainees to IAHE for reimbursement and the same shall be reimbursed by IAHE as per actuals. Apex Fare in Air India shall be the upper limit for reimbursement.

(iii) In addition to above, reimbursement for local travel in NCR (from Railway Station/ Bus Stand / Airport in Delhi to IAHE campus and vice versa) and local travel in their place of posting shall be made by IAHE as per actuals (receipt to be submitted) subject to Rs. 20/- per Km as the upper limit.

(iv) No DA shall be paid to any participant by IAHE.

3. The above mentioned expenditure shall be met by IAHE out of funds sanctioned by MORT&H to IAHE for Training Purposes.


4. Above decisions will be made effective for Calendar Training Programmes scheduled w.e.f. 1<sup>st</sup> Jan., 2016. It is, therefore, requested that nominations for the remaining calendar training programs scheduled during current financial year may be sent to IAHE immediately. In order to facilitate better planning, it is requested that nominations may sent on quarterly basis (i.e. nominations

*RCSimh*

Contd.,...[2]

for all scheduled training programmes be sent in one go for each quarter) preferably at least one month in advance by email/ post. It is also requested that information as given at para 2 above be intimated to all nominated Officers /Personnel so that necessary documents as mentioned at para 2 above can be submitted to IAHE by the participants when they reach IAHE Campus.

5. This issues with the approval of Director, IAHE.

  
(M. Riten Kumar Singh)  
Joint Director

To,

1. Director General (Road Development) & Special Secretary, M/o RT&H
2. Director General, Border Road Organization.
3. Chairman, NHAI
4. DG (Works), CPWD
5. Managing Director, NHIDCL
6. Director, NRRDA
7. Principal Secretary/Secretary/E-in-C of all the State/UT Govt. as per available mailing list.
8. CE (NH) of all State Govt. as per available mailing list.
9. Managing Director, RITES Ltd., Gurgaon.

Copy to:

1. Member (Admin.), NHAI.
2. All Chief Engineers, M/o RT&H.
3. Secretary General, IRC
4. ROs/ ELOs, M/o RT&H as per available mailing list
5. CGM (Highways), RITES

With a request to  
circulate the above  
details among various  
stakeholders